

MSBOA District IV Solo & Ensemble Information and Rules

Winter Middle School Solo & Ensemble: December 3, 2011 at Brighton Scranton MS

Winter Middle School Solo & Ensemble Deadline for Entries:

Postmark Deadline by Certified USPS Mail Only is Thursday, October 6, 2011

24 Hour Grace Period postmark deadline by certified USPS mail only, is Friday, October 7, 2011

One Week Late-Registration Period with the \$100 Late Fee Postmark Deadline is by certified USPS Mail by Thursday, October 13, 2011

High School Solo & Ensemble: February 3-4, 2012 at Hartland HS

High School Solo & Ensemble Deadline for Entries:

Postmark Deadline by Certified USPS Mail Only is Thursday, November 10, 2011

24 Hour Grace Period postmark deadline by certified USPS mail only, is Friday, November 11, 2011

One Week Late-Registration Period with the \$100 Late Fee Postmark Deadline is by certified USPS Mail by Thursday, November 17, 2010

Spring Middle School Solo & Ensemble: April 14, 2012 at Lake Orion Oakview MS

Spring Middle School Solo & Ensemble Deadline for Entries:

Postmark Deadline by Certified USPS Mail Only is Thursday, February 19, 2012

24 Hour Grace Period postmark deadline by certified USPS mail only, is Friday, February 10, 2012

One Week Late-Registration Period with the \$100 Late Fee Postmark Deadline is by certified USPS Mail by Thursday, February 16, 2012

Make All Checks/Money Orders/Purchase Orders Payable to: MSBOA District IV

Send Invoice and Check, Money Order, or Purchase Order via USPS Certified Mail to:

Ben Moy

VP for S/E, MSBOA District IV

Ferndale HS

881 Pinecrest

Ferndale, MI 48220

Refer questions, scratches, and late adds to:

Ben Moy

VP for S/E, MSBOA District IV

address above

bmoy@ferndaleschools.org

Event Fees:

Solo: \$10

Piano Solo: \$14

Duet: \$16

Trio: \$21

Quartet: \$28

Quintet: \$35

Sextet: \$42

Septet: \$49

Octet: \$56

Chamber Ensemble: \$6 per person

Once an event has been accepted for a MSBOA Festival, there will be no refund of fees should the event cancel.

District Deadlines:

- 1) All district entry deadlines will be on Thursdays.
- 2) All entries must be sent by Certified USPS Mail and meet the established postmarked deadline. In the event that an entry is lost or misplaced, a certified mail receipt will be the required documentation to validate that an entry was mailed.
- 3) There will be a 24 hour grace period, where there will be no \$100 late fee assessed to any school that meets a postmark deadline for the Friday immediately following the original Thursday postmark deadline.
- 4) There will be a Late Registration Period of one week following the original Thursday postmark deadline, where schools will be allowed to register for an additional \$100 late fee. This additional week will conclude on the Thursday following the original Thursday postmark entry deadline, and will not have a

24 hour grace period.

5) At the discretion of the Vice President of Solo & Ensemble, or the District President, the original postmark deadline may be extended to account for unusual circumstances, and/or moved off of a Thursday. Any extension must be done before the deadline date has passed, be in effect for the entire district, and notice must be sent to the members. The notice to the membership must include how the extension will affect the 24 hour grace period and the late registration period.

6) Barring the late entry provision of one week, a school will not be allowed to enter into the festival.

Entry Process:

1) **All Solo & Ensemble Festival Entries must be done online at www.msboa.org in the members only area.**

2) Once all entries have been entered, and the "Create Invoice" button has been clicked, the official invoice with the worker's form and signature section should appear. After the invoice and attached forms have all been filled out, please **send 4 copies of the invoice along with a check, money order, or purchase order** to the MSBOA District IV Vice President for Solo/Ensemble **via the United States Postal Service and by certified mail.**

3) If after making a proper school enrollment into a festival, a member discovers that an event has been omitted, the event may be "late added" by paying a \$10 late fee per event, plus the original cost of the event. **This should only be done in the event of director error.** *No Late Adds may be added after 7 days prior to the Festival as long as the schedule is posted to the state website more than seven days before the festival.*

4) A director intending to make a late add must notify the Vice President of Solo & Ensemble, or their designee, as soon as possible, and provide the following information: School MSBOA #, Event Leader Name, Event Size, Event Type/Instrument Type, Piano Needed, Time Preference. Once this information is accepted for registration, the \$10 late fee and the original cost of the event is due regardless of whether the event performs or cancels.

5) The Vice President of Solo & Ensemble, or their designee, will provide times for late adds if possible. If it is not possible, late add events will need to report to headquarters at the start of the festival.

6) All events late added for the district festival that qualify for State Solo & Ensemble Festival must be added online under the "Create Event Added at District Festival" button, or they will not be able to register them for the State Festival.

Schedule/Event Changes:

1) An event needing to go at a time other than the one they have been scheduled for should report to their assigned warm-up room at the start of festival or after lunch and be fit in as soon as possible by the warm-up room chairperson.

2) Any change between rooms/sections, or of instrument types, must be done by the Vice President of Solo & Ensemble, or their designee.

3) *A 'Late Date Change Fee' of \$10.00 will be imposed if an event requests to change the date on which they perform less than 7 days before the originally scheduled date.*

4) Events may decrease in size without prior approval, but must be approved by the Vice President of Solo & Ensemble, or their designee, and the difference between registration fees paid before events can increase in size.

Parent/Student Workers

Parents and students are allowed to work warm-up rooms at S&E festival. However, all directors will still be given a work assignment, and must still provide approved subs for themselves. Parents and students cannot be a substitute for a director. Students may receive community service and/or observation hours for their service. These parent/student work assignments are for a half day only.

All State Solo & Ensemble Rules apply to all district festivals with the exception of those rules that apply to proficiency examinations. Please see the current MSBOA Yearbook (available online only) for complete festival performance rules.